

Pindah Basa — All Modules

What is Pindah Basa?

Pindah Basa is business software that helps you run your company from one place. Instead of using separate apps for stock, money, staff, patients, or school records — and copying the same information into each one — **Pindah Basa keeps everything connected.**

You sign in once. You see one menu on the left. You turn on only the parts your business needs. When someone sells a product, receives goods from a supplier, or pays an invoice, the rest of the system updates automatically.

Pindah Basa is built by **Pindah Private Limited**. Try the platform at basa.pindah.org, or learn more about the company at pindah.org.

How the platform is organised

Think of Pindah Basa in four simple groups:

1. The basics (every organisation uses these)

These are the parts you need before anything else works:

- **Core Platform** — The main screen, menu, and look of the system for your company.
- **Authentication & Security** — How people sign in, reset passwords, and keep accounts safe.
- **Organisation** — Where the owner or IT person adds users, chooses which modules are on, and sets company details.
- **Dashboard** — Your home page after sign-in — summaries and shortcuts for the areas you use.
- **Account Settings** — Each person's own profile, password, and display preferences.

2. The core business trio (shops, warehouses, and distributors)

Most trading businesses rely on three modules that work together:

- **Inventory & Stock** — What you sell and store: products, quantities, warehouses, suppliers, receiving goods, stock counts.
- **Accounting & Sales** — Money: till sales, customer invoices, expenses, bank records, profit-and-loss reports.
- **Procurement** — Buying from suppliers: staff requests, approvals, orders, matching invoices to what was received, and paying suppliers.

3. Industry-specific modules (add when you need them)

Hospitals, schools, insurance brokers, and feed manufacturers do not use the same screens as a corner shop. Pindah Basa offers specialised modules that still share the same products, customers, and money records. These are described in detail below.

4. Tools that help everyone

- **Documents** — Store and share files (contracts, policies, attachments).
 - **Forms & Surveys** — Build forms and collect answers online.
 - **Chat** — Message colleagues inside the app.
 - **Mobile Scanner** — Use a phone to scan barcodes for stock work.
 - **Analyst** — Ask questions about your business data in plain language.
 - **Guides & Help** — Help topics inside the product.
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What is shared across modules?

When information is entered once, other areas can use it. That is the main benefit of one platform.

- **Products** — The same item list is used for stock, sales, pharmacy, purchasing, and reports.
- **Customers and patients** — A person you bill in accounting can be the same patient in clinic or parent in CRM.
- **Suppliers** — Vendor details used when ordering and when receiving stock.
- **Staff (users)** — Employee logins and permissions controlled in one place.
- **Money records** — Sales, supplier bills, school fees, and insurance premiums can all flow into your financial reports.

You do not maintain five different product lists or re-type the same invoice in warehouse and finance systems.

The core trio explained (buy, stock, sell)

Here is how the three main business modules fit together in everyday language.

Step 1 — Someone needs to buy something (**Procurement**)

- A staff member fills in a **purchase requisition** (an internal request: “we need 50 reams of paper”).
- A manager **approves** or rejects it.
- Procurement turns the request into a **purchase order** sent to the supplier.
- Optionally, several suppliers can quote first (RFQ) before you choose one.

Step 2 — Goods arrive (**Inventory & Stock**)

- Warehouse staff **receive stock** — they record what actually arrived, where it was put, and at what cost.
- Quantities on the system go up.
- Product costs can update for pricing.

Step 3 — You sell or bill (**Accounting & Sales**)

- **Point of Sale** — cashier sells over the counter; stock goes down; money is recorded.
- **Invoices** — you bill credit customers; payments are tracked.
- **Reports** — trial balance, profit and loss, and other finance views.

Step 4 — You pay the supplier (**Procurement** + Accounting)

- You record the **supplier's invoice**.
- The system checks it against the order and what you received (**3-way match**).

- After approval, you record **payment** to the supplier.

Purchase orders live under Accounting; receiving lives under Stock; requests and supplier bills live under Procurement — but they are one connected process, not three separate spreadsheets.

Industry modules explained

People and sales

HR & Payroll

- Employee records, job details, and contact information.
- Running payroll and payslips.
- Onboarding new staff and offboarding leavers.
- Performance reviews and internal announcements.
- Works with school (teachers) and clinic (clinical staff) when those modules are on.

CRM (Customer Relationship Management)

- Track **leads** and **opportunities** through your sales pipeline.
- Store **accounts**, **contacts**, and customer history.
- Log activities, support **cases**, and send **quotes**.
- Connects to accounting customers and school admissions follow-up.

Healthcare and pharmacy

Healthcare (Clinic)

- Appointments, patient registration, clinical notes.
- Laboratory orders, billing, and insurance claims.
- Suitable for clinics and outpatient facilities.

Hospital / HMS (Hospital Management System)

- Everything in Clinic, plus wards, beds, operating theatre, and fuller hospital workflows.
- One system for reception through to billing — not separate patient, lab, and pharmacy databases.

Pharmacy

- Dispense medicines to patients with batch and expiry tracking.
- Print labels, manage refills, and optional payment at the till.
- Uses the same medicine stock as Inventory; patients can come from Clinic.

Pharmacy Home Delivery

- Plan and track delivery of medicines to patients' homes.
- Builds on the Pharmacy module.

Education

School (Frame)

- Learners, classes, subjects, marks, and report cards.
- Attendance and online assessments.
- Built for Zimbabwe primary and secondary school structures (grades, forms, terms).
- Fees can be handled in Accounting; teachers in HR; parent communication in CRM.

Insurance

Insurance

- Full workflow for brokers and insurers: submissions, quotes, policies, renewals, claims.
- Commission and regulatory reporting.
- AI-assisted insights on the portfolio.
- Links to accounting for premiums and to Documents for policy files.

Operations and field work

Logistics

- Manage drivers, vehicles, clients, and trips.
- See active deliveries on a map (command centre).
- Useful for delivery companies, school transport, and distribution.

Projects

- Plan projects, track tasks and issues.
- **Job cards** for workshop or field service work.

Asset Management

- Register laptops, vehicles, furniture, and equipment.
- Record who has what and where it is.

Agriculture & Feed

- Design animal feed formulas from nutrients and raw materials.
- Raw materials tie into Inventory; purchasing ties into Procurement.

Real examples: how modules connect

A retail shop or wholesaler

1. **Procurement** — Manager approves a request; purchase order goes to supplier.
2. **Stock** — Goods arrive; quantities updated in the warehouse.
3. **Accounting** — Cashier sells on POS; stock reduces; sale appears in reports.
4. **Procurement** — Supplier invoice matched and paid.

A pharmacy

1. **Clinic** (optional) — Doctor sees patient and prescribes.
2. **Pharmacy** — Pharmacist dispenses; oldest batch used first; label printed.
3. **Stock** — Medicine quantity drops automatically.

- 4. **Accounting** — Payment recorded if the patient pays at the counter.

A school

- 1. **Frame** — Teachers enter marks; report cards generated.
- 2. **Accounting** — Fees and tuck-shop sales billed and collected.
- 3. **HR** — Teacher records and payroll.
- 4. **CRM** — Follow up with parents on admissions or enquiries.
- 5. **Logistics** (optional) — Bus routes and trips.

An insurance broker

- 1. **Insurance** — Client submission quoted and converted to policy.
- 2. **Accounting** — Premiums and commissions in the books.
- 3. **Documents** — Policy documents and claim evidence stored.
- 4. **Analyst** — Ask questions about claims trends or portfolio performance.

Complete module list

Each name below links to basa.pindah.org for more detail, demos, and full guides.

Module	In plain terms
Core Platform	Main layout, menu, and company branding
Authentication & Security	Sign-in, passwords, two-factor security
Account Settings	Your personal profile and preferences
Dashboard	Home page with summaries and shortcuts
Organisation	Users, roles, billing, company setup
Inventory & Stock	Products, warehouses, receiving, stock counts
Accounting & Sales	Till, invoices, money in and out, financial reports
Procurement	Buying: requests, orders, supplier invoices, payments
HR & Payroll	Staff records, payroll, performance
CRM	Leads, customers, sales pipeline, support cases
Pharmacy	Dispensary and medicine sales
Pharmacy Delivery	Deliver medicines to patients
Hospital / HMS	Full hospital management
Healthcare (Clinic)	Clinic and outpatient care
Insurance	Policies, claims, and broker workflows
School (Frame)	School marks, reports, and learning

Module	In plain terms
Logistics	Fleet, drivers, and trips
Agriculture & Feed	Feed formulation and raw materials
Projects	Projects, tasks, and job cards
Asset Management	Track company equipment
Documents	File storage and sharing
Forms & Surveys	Online forms and responses
Chat	Internal team messaging
Mobile Scanner	Barcode scanning on a phone
Analyst	AI help with your business data
Guides & Help	In-product help

What should my organisation start with?

You do not need every module on day one. Common starting points:

Retailer or distributor

- Start: Stock, Accounting, Procurement
- Add later: CRM (more customers), HR (staff), Mobile Scanner (faster stock work)

Pharmacy

- Start: Stock, Accounting, Pharmacy
- Add later: Clinic (prescriptions), Delivery, Procurement

Hospital or clinic

- Start: Clinic or HMS, Pharmacy, Stock, Accounting
- Add later: Insurance (medical aid claims), HR

School

- Start: Frame (school module), Organisation (users)
- Add later: HR, Accounting (fees), CRM (parents), Logistics (buses)

Insurance broker

- Start: Insurance, Accounting, Documents
- Add later: CRM, Analyst

Feed manufacturer

- Start: Agriculture, Stock, Procurement
- Add later: Accounting, Projects

Transport / logistics company

- Start: Logistics, CRM, Accounting
- Add later: Stock, HR

Your administrator can turn modules on or off as the business grows — without changing to a different product.

Why one system instead of many?

Problem with separate tools	How Pindah Basa helps
Typing the same order into warehouse and finance	One purchase flow from request to payment
Pharmacy stock does not match accounting	Every sale or dispense updates stock and money together
School marks in one app, fees in another	Same student data for academics and billing
Insurance policies tracked in spreadsheets	Full policy and claim history in one place
No single view of the business	Dashboards pull from the same live data

Pindah Basa is published by **Pindah Private Limited** · Company: pindah.org · Platform: basa.pindah.org

Visit basa.pindah.org for demos, pricing, and detailed guides for each module.